



Shareholder Communication

Policy

POL-GPG-GPG-015

1. Purpose

- a. GenusPlus Group Limited (**GPG**) recognises that shareholders and other stakeholders are entitled to be informed in a timely and readily accessible manner of all major developments affecting GPG.
- b. The purpose of this Shareholder Communication Policy is to promote effective communication with shareholders and to encourage and facilitate participation at GPG's general meetings and dealing promptly with the enquiries of shareholders.

2. Methods of Communication

Information is provided to shareholders through, but is not limited to:

- a. releases to the Australian Securities Exchange (**ASX**) in accordance with continuous disclosure obligations;
- b. the investor relations section of GPG's website (www.genusplusgroup.com.au);
- c. GPG's annual and half-yearly reports; and
- d. the annual general meeting (**AGM**).

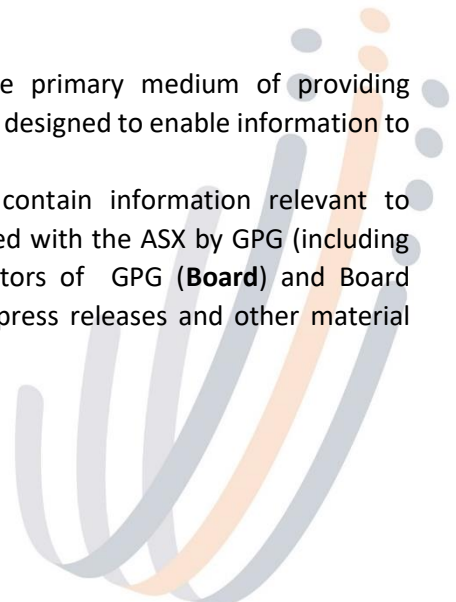
GPG encourages shareholders to receive company information electronically by registering their email address online with GPG's share registry.

3. ASX Releases

- a. GPG will make announcements to the ASX in a timely manner in accordance with the ASX Listing Rules (see also, GPG's Disclosure Policy).
- b. All announcements made to the ASX are available to shareholders:
 - i. under the investor section of GPG's website; or
 - ii. under the company announcements section of the ASX website.

4. GPG's Website

- a. The investor relations section of GPG's website is the primary medium of providing information to shareholders and stakeholders. It has been designed to enable information to be accessed in a clear and readily accessible manner.
- b. The investor relations section of GPG's website will contain information relevant to shareholders and stakeholders including statements lodged with the ASX by GPG (including all financial results and annual reports), board of directors of GPG (**Board**) and Board committee charters and corporate governance policies, press releases and other material relevant to GPG shareholders.



- c. Shareholder and stakeholders can also contact GPG via its website under the “Contact” tab of GPG’s website (www.genusplusgroup.com.au).

5. Annual General Meeting

- a. The **(AGM)** provides an important opportunity for GPG to provide information to its shareholders and a reasonable opportunity for informed shareholder participation. At the AGM, shareholders will have a reasonable opportunity to express their views to the Board and management and to vote on the Board’s proposals. All shareholders are encouraged to attend the AGM.
- b. The date, time and location of the AGM will be provided in the notice of meeting and on GPG’s website.
- c. Where practicable, GPG will consider the use of technological solutions for encouraging shareholder participation at meetings (which may include, for example, live webcasting of meetings, holding meetings across multiple venues by live telecommunications and hybrid meetings).
- d. The notice of meeting and proxy form will be distributed to all shareholders prior to the AGM in the timeframe set by the Corporations Act and will be available on GPG’s website.
- e. GPG’s auditor attends its AGM and is available to answer any questions regarding the conduct of and any issues arising from the audit or the preparation and content of the auditor’s report.

6. General

a. Annual report:

Unless the share registry has been notified otherwise, the annual report will be emailed to all shareholders (to the email address recorded on GPG’s share register) prior to the AGM and within the timeframe set by the Corporations Act.

b. Half-year and full-year results:

The half-year and full-year results will be announced to the ASX pursuant to the ASX Listing Rules and are available to shareholders in the same manner as other ASX announcements. Following the release of GPG’s half-year and full-year results, GPG may conduct investor and analyst briefings at which the media, institutional investors and stockbroking analysts will be briefed and given an opportunity to ask questions of the Managing Director, Chief Financial Officer and other relevant members of management.

c. Dividends:

Australian resident shareholders are encouraged to provide GPG’s share registry with bank account details to enable GPG to pay dividends by electronic funds transfer, rather than by cheque.

d. Share registry:

Shareholders with any questions related to their shareholding should contact GPG’s share registry at:

Address	Link Market Services
Website (online lodgement enquiry)	https://www.linkmarketservices.com.au/
Telephone number	1300 554 474
Email	info@linkmarketservices.com.au

e. Shareholder enquiries:

GPG is committed to dealing with shareholder enquiries promptly and courteously and takes measures to ensure that its registry also does so.

f. Shareholders’ meetings:

GPG will ensure that all substantive resolutions at a meeting of shareholders are decided by a poll rather than by a show of hands.

g. Shareholder privacy:

GPG recognises that privacy is important and will not disclose registered shareholder details unless required by law. Shareholder details will only be used in accordance with applicable privacy laws. A copy of GPG’s privacy policy is available under the “Corporate Governance” section of GPG’s website (www.genusplusgroup.com.au).

7. Review and Changes to this Policy

- a. The GPG Disclosure Committee will review this policy periodically or as often as it considers necessary to check it is operating effectively and consider whether changes are required.
- b. The Board may change this policy from time to time by resolution.

8. Document Information

Company Details
GenusPlus Group Limited ACN 620 283 561 Adopted and approved by the Board of Directors on 14/10/2020

1.1 Document History

Rev	Date	Author	Approver	Details of Amendment
0	14/10/2020	DW	BoD	Initial document - draft

2.1 Definitions & Abbreviations

Term	Definition
ASX	Australian Securities Exchange (ASX Limited)
BoD	Board of Directors
GPG	GenusPlus Group Limited